

**Addysg / Education**  
**Gwasanaeth Adnoddau /**  
**Resources Service**

Uwch Reolwr / Senior Manager – Owen Owens

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9th January 2019

Dear Parent/Guardian,

**Lunch Money Arrangements**

Following recent media attention regarding Gwynedd's lunch money debts, there will be an amendment to the way lunch money is collected from this week onwards.

As there is now an on-line system in place, you can see your child/rens daily lunch balances on the Schoolgateway.

You are expected to pay up front for lunch money (the Schoolgateway is available 24/7) or that the balance is cleared by Friday every week at the latest. Any credit following an absence will be carried to the following week.

If lunch money is not paid on a regular basis, you will be asked to make alternative arrangements for your child's lunch by providing a packed lunch.

Non-cooperation can lead to the debt being transferred to the Authority, bailiffs and the Courts in extreme circumstances.

Families in receipt of Universal Credit, Employment and Support Allowance (income based), Income Support, Job Seekers Allowance (income based), Child Tax Credit (with annual taxable income not exceeding £16,190), Pension Credit (Guarantee) and Help under Immigration and Asylum Seekers Act 1999 are eligible to receive free school meals. If you are receiving one of the benefits above and your children are not presently receiving free school meals **you need to contact the Benefits Office** by emailing [benefit@gwynedd.llyw.cymru](mailto:benefit@gwynedd.llyw.cymru)

Thank you for your continued support.

Yours faithfully,

*Owen Owens*

**Owen Owens**  
**Education Senior Manager (Resources)**

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